



Dipartimento di Giurisprudenza

Il Direttore di Dipartimento

Prof. Michele Trimarchi

Area Amministrazione Contabilità Ricerca e Processi AVA

Dott. Massimiliano Monaco

Unità Segreteria di Direzione, Orientamento, Placement e Tutorato

Dott.ssa Daniela Eliseo

Object: Call for Applications – Visiting Professor A.Y. 2026/2027

THE DIRECTOR

HAVING REGARD TO Law No. 168 of 9 May 1989;

HAVING REGARD TO Law No. 537 of 24 December 1993, and in particular Art. 5;

HAVING REGARD TO Legislative Decree No. 286/1998 (Consolidated Act of provisions concerning immigration regulations and rules on the condition of foreigners, and in particular Art. 27, and subsequent amendments and additions as per Legislative Decree No. 24 of 4 March 2014 and Legislative Decree No. 40 of 4 March 2014);

HAVING REGARD TO the Statute of the University of Foggia;

CONSIDERING that the Department of Law is engaged in cooperation and exchange projects with numerous foreign universities in order to encourage academic, cultural, and scientific collaborations, as well as the mobility of highly qualified professors from abroad;

HAVING REGARD TO the University Regulations governing the figures of Visiting Professor, Visiting Researcher, and Visiting Fellow, issued by Rectoral Decree No. 1019 of 28.09.2018;

CONSIDERING that the University of Foggia, in order to enhance the internationalization of the University and its educational offer, as well as to boost scientific research, intends to encourage, through the "Visiting Professor" call, the inbound mobility of foreign professors of high reputation;

HAVING REGARD TO Resolution No. 10 adopted by the Council of the Department of Law at its meeting on 20 May 2026, which defined the admission requirements and evaluation criteria for the selection of Visiting Professors;

ASCERTAINED the financial availability under the University co-financing for teacher/student mobility, as per expenditure constraint on the University single budget No. 81/2026;

HAVING HEARD the Delegate for Internationalization and International Student Mobility, Prof. Pasquale Annicchino;

EXAMINED all appropriate elements.

DECREES

Art. 1 – Nature and Object of the Assignment

A public selection procedure is announced for the recruitment of 4 (four) highly qualified Visiting Professors, belonging to non-Italian university institutions, to conduct teaching and research activities at the Department of Law of the University of Foggia.

The activities must be carried out by 15 May 2027 and must coincide with a period of the academic calendar during which teaching activities are scheduled.

Following the assignment of the position, the host Department must ensure internal logistics and free access for the professor to lecture halls and research laboratories.

During the period of the position, the professor must carry out:

1. Teaching activities, for a minimum of 10 hours, of which at least 6 hours must be delivered within the educational offer of Bachelor's and Master's degree courses, and a maximum of 4 hours within the PhD courses active at the Department of Law.

Depending on the needs of the Department, admitted professors may:



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- partially cover the teaching hours of a course module supervised by figura professor currently in service at the Department of Law;
- take responsibility for a supplementary teaching activity;
- collaborate in teaching activities provided in Bachelor's and Master's degree courses (co-teaching);
- collaborate in teaching activities provided in PhD courses.

2. Research activities

3. Public engagement activities falling within the scopes defined by ANVUR and available at the link <https://www.unifg.it/it/terza-missione/impegno-sociale-e-culturale/public-engagement>

The Department will provide adequate publicity to all activities in which the professor participates, including through the institutional website pages and the Department website.

At the end of the stay at the Department of Law, the Visiting Professor must draw up a comprehensive report on the activity carried out, which must be countersigned by their faculty contact person and by the Head of Department.

Art. 2 - Eligibility Requirements

To participate in the selection, the Visiting Professor must receive an invitation letter from a faculty member of the Department of Law at the University of Foggia, who will become their contact person within the University. The activity period must be agreed with their contact person, taking into account the needs of teaching activities and the research group in which the professor will be included, and must be communicated to the Office responsible for the procedure.

Candidates may be highly qualified professors, according to the typology indicated below, belonging to foreign university institutions, possessing a significant scientific or professional curriculum and certified, continuous teaching experience over time:

- **Category A (Full or Associate Professors at foreign Universities):** Candidates must be active professors at foreign universities holding the role of Full Professor, Associate Professor, or equivalent title;
- **Category B (Assistant Professors or Researchers at foreign Universities):** Candidates must be active professors at foreign universities, holding a PhD, in the role of Assistant Professor or Researcher with documented teaching activity at their institution.

Candidates must be foreign citizens or hold dual Italian and foreign citizenship, or be Italian citizens working and residing permanently abroad.

Those who, in the year of expected arrival, simultaneously hold any type of position at a university or research structure within Italy are excluded.

The Administration reserves the right to verify the candidate's actual affiliation with foreign university structures/research centers and, if anomalies or incompatibilities with the criteria set out in this call are found, may exclude the candidate from the selection.

Persons who have a relationship of kinship or affinity up to the fourth degree included, including spouse, with a professor belonging to the Department or structure issuing the call, or with the Rector, the General Director, or a member of the Board of Directors of the University of Foggia, cannot participate in the selection.

Art. 3 – Procedures and Deadlines for Submission of Applications

Applications must be submitted using the attached form (Annex 1 - Application Form) and sent exclusively by email to direzione.giurisprudenza@unifg.it no later than **30 September 2026**.



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The candidate will receive a confirmation email as a receipt for submitting the application at the email address indicated in the application.

Under penalty of exclusion from the selection, candidates must attach the following documentation to the application:

- curriculum vitae (max. 6,000 characters including spaces), indicating the 10 most significant publications;
- the invitation letter referred to in Art. 2 above, on letterhead signed by a faculty member of the Department of Law of the University of Foggia, indicating the teaching activity (minimum 10 hours) assigned to cover one of the options indicated in Art. 1;
- the program regarding scientific and educational cooperation to be carried out, agreed upon with the contact professor of the Department of Law.

The above documentation is an integral part of the application to participate in the selection; therefore, it must be sent simultaneously with it, and subsequent transmission via email will not be permitted.

The Office responsible for the procedure will verify the correctness and completeness of the submitted documentation and will exclude candidates from the selection who do not comply with the criteria required by this call.

The Office reserves the right to request, at any time, the submission of further documentation that may become necessary for the investigation.

Further clarifications may be requested via email at: direzione.giurisprudenza@unifg.it.

Art. 4 – Selection Procedures and Evaluation of Qualifications

The Evaluation Committee, appointed by decree of the Head of Department after the deadline for submitting applications, will formulate the general ranking list, which will subsequently be submitted to the Department Council for ratification.

The Committee will decide in accordance with the following evaluation criteria:

- **a)** scientific quality of the candidate's curriculum;
- **b)** publications and citations;
- **c)** program of activities planned during the stay;
- **d)** duration of the stay;
- **e)** impact and outcomes on the local scientific community.

The following preferential criteria will also be considered:

- willingness to serve as a contact person for future scientific/educational collaborations;
- fair distribution among the scientific macro-areas of the Department;
- delivery of teaching activities entirely in English.

Applications from individuals who have previously held the role of Visiting Professor at the University of Foggia will also be evaluated; however, preference will be given to those who have not held this role previously.

Eligible candidates who do not win will be considered reserves and may be recalled should cost savings occur on the available funds.

Art. 5 – Notification of Award and Acceptance of Assignment

The final ranking list will be published on the official University Notice Board and on the website <https://www.unifg.it/it/internazionale/scegli-unifg/visiting-professors-researchers-fellows/bandi->



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visiting-professorsresearcherfellow-espletamento and winners will receive formal notification of the position assignment via email.

The Office responsible for the procedure will also send a specific form with which the professor must declare acceptance or refusal of the appointment and send a copy of their passport or other identification document by the date specified therein.

Non-EU professors must plan their arrival well in advance (minimum 3 months), taking into account the time required to obtain an entry visa to Italy, which is mandatory to carry out paid employment.

Art. 6 – Economic Treatment and Contractual Terms

Selected professors carrying out the position will be paid a compensation for the work activity carried out equal to €2,000.00, inclusive of all charges borne by the institution and the recipient.

The compensation will be disbursed proportionally to the hours of the position actually carried out.

The remuneration is to be understood as inclusive of tax withholdings and contributions borne by the recipient, as well as institutional expenses (tax and social security) deriving from the disbursement of said compensation.

Any expenses related to the issuance of the entry visa and residence permit for non-EU citizens, any health insurance coverage costs, and the premium for mandatory extension of third-party liability and employee liability insurance coverage shall also be borne by the professor.

It is up to the foreign recipient to assess whether to request the application of international agreements against double taxation (Tax Treaty) where existing, and submit to the Department the certification issued by the competent authority of their country.

The selected Visiting Professor must sign a self-employment contract with the University of Foggia - Department of Law.

Payment of the established amounts (net of tax withholdings required by law) will take place in a single lump sum upon completion of the activity, following the submission of the final report by the professor, as provided for in Art. 7 of the University Regulations governing Visiting Professors, Visiting Researchers, and Visiting Fellows.

The compensation will be credited via bank transfer to the bank account held by the professor. No advance payments are provided.

At the end of the working relationship, a specific certification of paid compensation will be issued. To the individual receiving self-employment income, from whom tax and social security withholdings have been made, the Single Certification (Certificazione Unica) will be issued, with which the withholding agent/University will certify the sums paid and the related withholdings made and remitted to the Treasury.

Art. 7 – Health Insurance Coverage

European Citizens:

The European Health Insurance Card (EHIC) allows citizens of the 28 EU Member States, Iceland, Liechtenstein, Norway, and Switzerland to access medical care more easily during stays abroad. The card provides access to public health services and urgent healthcare treatment in the host country (doctors, pharmacies, hospitals, or clinics) under the same conditions as residents.

Non-European Citizens:

Expenses for health insurance coverage are borne by the Visiting Professor, who must evaluate extending the validity of their health insurance to Italy.

Art. 8 – Office of the procedure



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The Head of Department's Secretariat, Guidance, Placement, and Tutoring Unit of the Department of Law of the University of Foggia is appointed as the Office responsible for the procedure (email: direzione.giurisprudenza@unifg.it / daniela.eliseo@unifg.it).

Art. 9 – Responsible Officer for the Procedure

Pursuant to Arts. 4, 5, and 6 of Law No. 241 of 07/08/1990 and subsequent amendments and additions, Dr. Massimiliano Monaco - Head of the Administration, Accounting, Research, and AVA Processes Area of the Department of Law of the University of Foggia (email: massimiliano.monaco@unifg.it) is appointed as the person responsible for the procedure.

Art. 10 – Processing of personal data

Personal data will be processed in compliance with the principles set out in EU Regulation No. 679/2016 on personal data protection.

The Data Controller is the University of Foggia, with registered office in Foggia, via A. Gramsci n. 89/91 - PEC: protocollo@cert.unifg.it.

The legal representative of the University of Foggia is the Rector pro tempore, Prof. Lorenzo Lo Muzio, domiciled for the position at the registered office of the Institution, via Gramsci n. 89/91, 71122 Foggia; the Data Protection Officer (DPO) is Avv. Nicola Fabiano, via Gramsci n. 89/91, 71122 Foggia, PEC: rpd@cert.unifg.it, email: rpd@unifg.it.

Art. 11 – Reference Clause

For matters not expressly provided for in this call, reference is made to the applicable regulatory provisions in force.

Foggia, 08/09/2026

Il Direttore

Prof. Michele Trimarchi